



18 November 2022

Dear Parents and Carers

Geelong High School is looking forward to another great year of teaching and learning and would like to advise you of Geelong High School's voluntary and extra-curricular financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can continue to offer the best possible education and support for our students.

As your School Council, we are proud of the great work performed by staff and students and the quality of the learning program that is provided at Geelong High School. We take much pride in being able to offer a rich and diverse program.

Within our school this support has allowed us to offer a wide range of subjects across the whole school and provide special curriculum-related and extra-curricular experiences for our students. Without such contributions there is a risk that the experience of our students is not as rich nor as engaging. Parent/Carer contributions enable us to engage students more deeply in their learning, beyond that which the Government funding provides.

Should you have any questions regarding Parent/Carer Payment Arrangements, please contact Geelong High School via email at [geelong.hs@education.vic.gov.au](mailto:geelong.hs@education.vic.gov.au)

We thank you for your support.

Yours sincerely

Fiona Chipperfield  
President  
Geelong High School Council

Paul Davis  
Treasurer  
Geelong High School Council

**Our Vision:**

Geelong High School is a positive and creative learning community that embraces its history and prepares students for life.

**We are committed to:**

Developing caring and respectful relationships;  
Empowering people to realise their potential through effort, responsibility and teamwork; and  
Building healthy resilient and productive global citizens

**Our core value is:**

**RESPECT**

Responsibility, Effort, Service, Positivity, Excellence, Creativity, Teamwork





# PARENT/CARER PAYMENT AGREEMENT 2023

OFFICE USE ONLY		
PROCESSED BY	DATE	DATA BASE

STUDENT NAME/S: \_\_\_\_\_ HOMEGROUP: \_\_\_\_\_

PARENT/CARER NAME: \_\_\_\_\_

FAMILY ID: \_\_\_\_\_ PH. NO: \_\_\_\_\_

Are you in receipt of any benefit: Yes / No Please state (e.g. Uniting Care, CSEF, etc.) Pension/Health Card  
\_\_\_\_\_

I have read the information attached to this form regarding School Charges and agree to be responsible for the payment of the charges applicable to my child/children, named the above, on the following terms:

**AMOUNT OWING FOR:**

Curriculum Contributions \$ \_\_\_\_\_

Extra-Curricular Items - Excursions/Activities \$ \_\_\_\_\_

Extra-Curricular Items - Camps \$ \_\_\_\_\_

Other Contributions (these are suggested amounts only) \$ \_\_\_\_\_

*Please see attached for full list of items.* TOTAL COST OF PAYMENT PLAN \$ \_\_\_\_\_

If you would like your payments to continue (with no end date) whilst your child/children are at school please tick the box. If your account goes into credit, the credit will remain on your account until allocated to school levies/excursions/activities or in the event of your child/children exiting, the credit will be paid direct into your account. A direct deposit form will need to be completed for this to happen.

Start Date of Payment Agreement: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date of Payment Agreement: \_\_\_\_/\_\_\_\_/\_\_\_\_

THIS PAYMENT AGREEMENT REQUIRES A MINIMUM PAYMENT of \$20.00 PER FORTNIGHT AGREED PAYMENTS \$ \_\_\_\_\_

PARENT/ CARER: Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Payment Schedule

FORTNIGHTLY		MONTHLY	QUARTERLY
23/02/2023	13/07/2023	16/02/2023	16/03/2023
9/03/2023	27/07/2023	16/03/2023	11/05/2023
23/03/2023	10/08/2023	16/04/2023	27/07/2023
6/04/2023	24/08/2023	16/05/2023	19/10/2023
20/04/2023	7/09/2023	16/06/2023	
4/05/2023	21/09/2023	16/07/2023	
18/05/2023	5/10/2023	16/08/2023	
1/06/2023	19/10/2023	16/09/2023	
15/06/2023	2/11/2023	16/10/2023	
29/06/2023	16/11/2023	16/11/2023	





**OPTION 1:** Online Compass Billing.



**OPTION 2: (BPAY)** - Please contact the office at the end of January for a copy of your statement which will have your Biller Code and Reference Number

**OPTION 3: (DIRECT DEPOSIT)** - BSB: 063 633 ACCOUNT NO: 1000 0527

**DESCRIPTION:** Please note your family or student code and reason for payment in the description. You can get these details from your statement which will be available at the end of January.



**OPTION 4: (CENTREPAY)** – Please complete the CENTREPAY INFORMATION BELOW

Please note there is a **minimum payment of \$20.00** per fortnight.

\$\_\_\_\_\_ p/f

**Customer Reference Number (CRN):**

-    -    -

**DATE OF BIRTH:** \_\_/\_\_/\_\_\_\_

**FAMILY NAME:** \_\_\_\_\_ **GIVEN NAME(S):** \_\_\_\_\_

**From which payment do you want the deduction to be taken** (eg: Age Pension, Newstart Allowance, Family Tax Benefit, Disability or Parental Leave Pay)? \_\_\_\_\_ **Do you want to specify a Target Amount?** \$ \_\_\_\_\_

Centrepay is a voluntary bill-paying service which is free for Centrelink customers. Use Centrepay to arrange regular deductions from you Centrelink payment.

You can start or change a deduction at any time. The quickest way to do it is through your Centrelink account online.

# YEAR 7 CURRICULUM PARENT/CARER PAYMENTS AGREEMENT 2023

**Student's Name:** \_\_\_\_\_ **Student's Home Group:** \_\_\_\_\_

<b>DESCRIPTION</b>	<b>Full Amount</b>	<b>Agreed to Pay</b>
Learning Area - Curriculum Contribution- items and activities that students use, or participate in, to access the Curriculum		
<p><b>Curriculum Contributions:</b> <i>You are invited to make a contribution for the full amount of \$420.00 or a portion of this amount covering any of the following items.</i></p>		
<p><b>Curriculum Online Subscription Package: \$130.00</b> This package includes online subscriptions that are required by students for their learning in each core curriculum area:</p> <ul style="list-style-type: none"> <li>• Education Perfect (Languages)</li> <li>• Essential Assessments</li> <li>• Reading Plus</li> <li>• STILE (Science)</li> <li>• World Book Encyclopaedia, Click View, &amp; The Age Newspaper</li> </ul> <p><b>Curriculum Learning Items: \$150.00</b> This covers provision of all essential resources and materials necessary to help students meet their learning outcomes, including access to class sets of textbooks if needed by students.</p> <p><b>Art / Technology Rotation: \$100.00</b> This comprises of all essential resources and materials necessary to help students meet their learning outcomes in the Arts (Art, Dance, Drama, Music, and Visual Communication &amp; Design) and for Technology (Food, Metal &amp; Wood). Art and Technology will rotate each term.</p> <p><b>Positive Education Program: \$40.00</b> Curriculum learning items for the Positive Education Program delivered in Home Group. An additional amount may be charged if students are required to attend an incursion/excursion.</p>	\$ 420.00	
<p><b>Extra-Curricular Items and Activities:</b> <i>Including items Students Own and User Pay Items.</i></p>		
<p><b>Student ID Card:</b> The Student ID Card enables students to access the COMPASS Kiosk for late arrival/early departure passes, top-up printing credit and to check their timetable and includes a \$10.00 printing credit. (Replacement cost is \$10.00 for the ID Card only)</p>	\$10.00	
<p><b>Student Study Planner:</b> A new Student Study Planner &amp; Diary is being introduced for 2023. It is strongly encouraged that students utilize the planner to enhance their learning ability.</p>	\$10.00	
<p><b>Combination Lock – New Lock Year 7</b></p>	\$ 20.00	
<p><b>School Yearbook:</b> The Geelong High School Annual Student Yearbook (Flotsam) is a written and photographic Record of the school year, produced for the students. The 2023 Student Yearbook will be distributed early 2024.</p>	\$ 25.00	

<b>Other Contributions:</b> <i>These are suggested amounts; any contribution is welcome)</i>		
<b>Building Fund (Tax Deductible):</b> Supports Building Improvements (Tax Deductible Contribution). We have suggested an amount \$50.00 or units of \$10.00 however, any contribution is welcome.	\$ 50.00	
<b>Community Support Fund:</b> This fund is to assist Geelong High School families in crisis situations with food and essential items. We have suggested an amount of \$35.00 or units of \$5.00 however, any contribution is welcome.	\$ 35.00	
<b>HAPE Equipment Replacement Contribution:</b> Supports the ongoing replacement of necessary sporting equipment provided to all students. Your contribution is welcome.	\$ 10.00	
<b>Parents and Friends:</b> Parents' and Friends Association meets monthly prior to the School Council meeting at the school and is open to all parents, carers, and friends of Geelong High School. Everyone is encouraged to join this group which is actively involved in various school activities ranging from discussions about policy and directions, through to fundraising. We have suggested an amount of \$20.00 or units of \$5.00 however, any contribution is welcome.	\$ 20.00	

<b>ITEM</b>	<b>TOTALS</b>
Curriculum Contributions:	\$
Extra-Curricular Items:	\$
Other Contributions:	\$
<b>TOTAL</b>	<b>\$</b>

### Payment Methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Geelong High School.

Our preferred payment options for all Contributions are as follows:

- Option 1 (our most preferred option) – Payment via WINC Booklist.** A copy of the WINC Booklist is provided for all families on the Geelong High School Website. The booklist will provide you with login details to the WINC website so you can place your orders.
- Option 2 – Compass School Billing – Payment Centre.**

Progressive payment plan arrangements can also be made through Centrepay, Compasspay and BPay. Please contact the Administration Office to discuss any of these options and obtain a Parent Plan Agreement form.

Alternatively, direct deposit, cash, cheque, or EFTPOS payments can be made directly at Geelong High Office.

### Parents/Carers please read and complete:

I agree to pay for the curriculum contributions, extra-curricular items & activities, and other contributions as marked above.

Please use my account credits and/or payment plan to pay for the curriculum contributions, extra-curricular items & activities, and other contribution as marked above.

Please use my child's/children's scholarship (Skyline, DHHS, Uniting EAP, Uniting Church, Kiwanis) to pay for the curriculum contributions, extra-curricular items & activities, and other contribution as marked above.

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Date Paid: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ CASH / CHEQUE / EFTPOS Staff Initials: \_\_\_\_\_

Payment Plan: BPay / Centrepay / Compasspay / Direct Deposit

Entered CASES (Staff Initials & Date): \_\_\_\_\_ Entered COMPASS (Staff Initials & Date): \_\_\_\_\_

## PARENT PAYMENTS POLICY OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.